

28 April 2021

Dear Parents,

## Parent Evening Consultations - Online Appointment Booking

I would like to invite you to attend our virtual Parent Evenings on **Tuesday 11<sup>th</sup> May and Thursday 13<sup>th</sup> May.** 

School Cloud is an easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from **Thursday 29<sup>th</sup> April from 12 noon** and will close on **Monday 10<sup>th</sup> May at 12 noon**. Should you wish to make any changes after this date please contact the school office. Please visit <u>https://stpatrickscatholic.schoolcloud.co.uk/</u> to book your appointments.

A short guide on how to add appointments is included with this letter. Login with the following information: (Please do not use shortened versions of name, it must match name given on admission to school)

Parent First Name:	«Forename»
Parent Surname:	«Surname»
Student's First Name:	«Forename»
Student's Surname:	«Surname»
Students Date of Birth:	«00/00/0000»

Yours sincerely

Mrs Courtney Head Designate

