

SAINT PATRICK'S CATHOLIC PRIMARY

REMOTE LEARNING GUIDE – AUTUMN 2020



Our mission in Saint Patrick's is to develop each child's talents and potential in a caring Catholic community; inspired by the teachings of Jesus Christ.

Rationale

'Where a pupil, class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, DfE expects schools to be able to immediately offer them access to remote education. Schools should ensure remote education, where needed, is high-quality and aligns as closely as possible with in-school provision.'
(Gov.Uk 01-10-20)

We live in unprecedented times. During the last academic year, many of our pupils were unable to attend school for 14 weeks due to a national lockdown to address the COVID pandemic. Reflecting the school's values of providing a holistic learning environment at Saint Patrick's, our children returned to school in September 2020 to a 'Curriculum of Recovery'. We are working tirelessly to identify and meet the needs of each individual child 'where they are' – based on their personal and family lockdown experience, their ability to maintain learning opportunities, to re-familiarise and re-establish friendships and relationships, to meet expectations in behaviour and social situations, to re-ignite metacognition skills, recall knowledge and foundation skills and grow as a learner.

A strong partnership between Home and School was vital during lockdown, and we rely on it again, as our children return to school, but may also face periods of self-isolation as we appear to move towards a 'second wave' of COVID in Winter 2020. We aim to meet the needs of each child, Government statutory requirements, LA and Diocesan requirements, as well as maintain a duty of care to our school staff team and provide a supportive package for parents to manage. As a result, we have worked on a Remote Learning package which will be used in the event of a child, small group or entire class being absent due to self-isolation.

This new offer will have some similarities, but will be significantly different to our original Lockdown Home Learning package. There will be higher expectations regarding how much children will be expected to engage – and an attempt to mirror the school day and learning of peers who may remain in school. In order to prepare pupils for a potential period of independent learning from home, staff have started to 'blend learning' opportunities in school to include additional online resources in class so that they become familiar with them if they need to be used at home.

Like all elements of school policy and procedure in COVID times, this package will remain under constant review and adaptation as the need arises. As partners in learning, we rely on parents and carers for their ongoing communication, active support and patience as we move in to a new phase. At the centre of our rationale is the wellbeing and worth of each child in these challenging times, whilst not compromising opportunities for them to meet – and even exceed their academic potential.

PHASE 1 For individual or small group isolation:

Although feeling well, your child may need to isolate if a member of the family awaits a COVID test result or if NHS Test and Trace / Public Health England inform you they must isolate as a direct contact of a confirmed case. **In this case, the class teacher will send your child, via Google Classrooms, daily pieces of work (including instructions) to be completed at home and submitted to the class teacher on Google Classrooms daily.** These independent tasks will aim to reflect the learning that continues to go on in lessons at school. If pupils engage fully in the Remote Learning whilst they are in isolation, we hope to minimise further disruption to learning for the relatively short period they will be absent from school.

PHASE 2 For whole year group isolation:

If your child is off school because their year group is isolating (due to a confirmed case of COVID in the cohort) they will receive a mixture of live video call sessions via Google Classrooms, recorded online lessons and independent work to be completed and submitted on Google Classrooms.

In an attempt to reflect the school day, at the start of the morning (9am) and afternoon (1pm) sessions, your child's teacher will video call the whole class on Google Classrooms. These sessions will last for between 20 and 30 minutes each. The purpose of these calls will be to introduce intended learning outcomes for the session, explain new knowledge or concepts and provide clarification on errors from previous lessons. The teacher will then explain the independent learning tasks and resources sent to each child on Google Classrooms before they end the call. For the remaining part of the session, your child will work independently on tasks set by the teacher before submitting it at the end of the session for the teacher to check.



Saint Patrick's Catholic Primary School
Remote Learning Timetable

Day	AM 9am	Session 1 9:30-9:45am	Session 2 9:45-10:30am	BREAK		Session 3 11-11:45am	Session 4 11:45-12pm	LUNCH		PM 1pm	Session 5 1-2:30pm	Session 6 2:30-2:45pm
Monday	Teacher video	Rainbow time Physical	English	BREAK	MATHS	Maths	Rainbow time Reflective	LUNCH	Please send in your English/Maths work back to your teacher by 2pm	Teacher video	Miss McLoughlin's Assembly	Curricular Project Exploration: Humanities/Science
Tuesday	Teacher video	Rainbow time Physical	English			Maths	Rainbow time Reflective			Teacher video	Key Stage Assembly	Creative Learning Music/Art/DT
Wednesday	Teacher video	Rainbow time Physical	English			Maths	Rainbow time Reflective			Teacher video	Mrs Courtney's Assembly	RE/PSHE
Thursday	Teacher video	Rainbow time Physical	English			Maths	Rainbow time Reflective			Teacher video	Rainbow time Spiritual	Enrichment/PE
Friday	Teacher video	Rainbow time Physical	English			Maths	Rainbow time Reflective			Teacher video	Mr Bell's Assembly	Curricular Project Exploration: Humanities/Science

What should you expect from your child's teachers?

- A weekly timetable of learning to be displayed on class page of website. Pupil log in details for Google Classrooms and any other online resources. Exercise books, worksheets or any other resources which will be needed.
- Daily tasks set will include English, Maths and other subjects on a rotation. Completion of work at home should mirror closely the running order of school day. Appropriate tasks will be sent to each pupil via Google Classrooms and links to the school or other educational websites.
- In addition, a bank of 'Rainbow Time' Physical and Mental Wellbeing resources will be available for pupils to access at least twice a day. Daily recorded Collective Worship sessions will be provided to be accessed during the learning day.
- Daily time to plan, prepare, resource and assess work set. (*Time allowed for break and lunch*).
- All tasks submitted by pupils daily will be given a 'mark' / acknowledged via Google Classrooms. Pupils will be expected to submit their completed tasks on Google Classrooms. Instruction and deadlines must be made very clear by the class teacher.

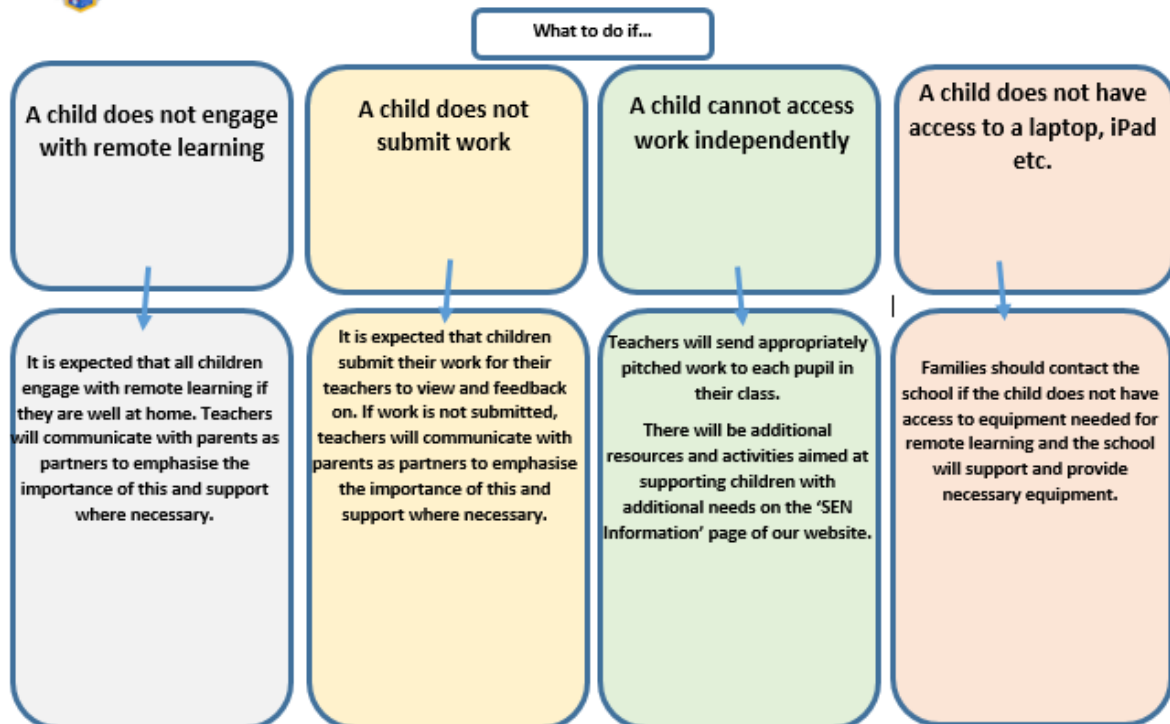
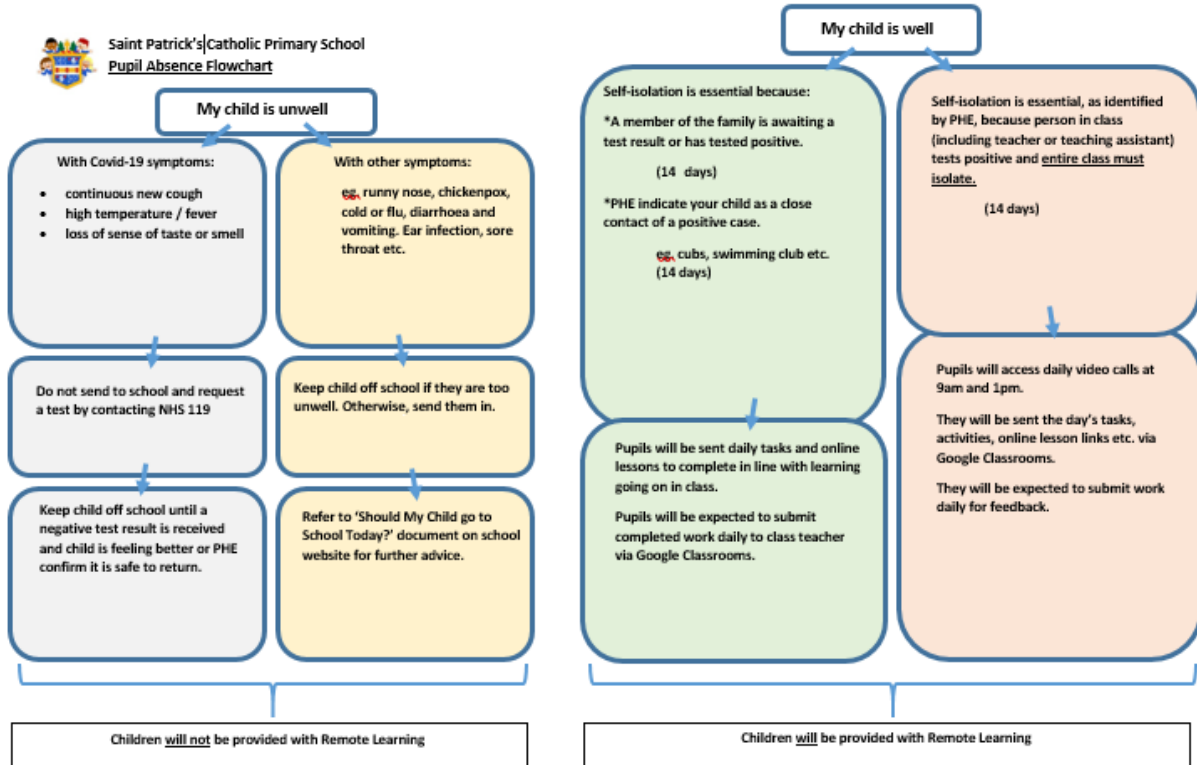
- **In the event of entire class self-isolation:** Daily video call sessions with **the entire class** on Google Classrooms before each **morning (9 – 9.30am) and afternoon (1 – 1.30pm) session.** **All sessions will be recorded.**
- Availability to support an individual in need for duration of the lesson – responding to messages sent via Google Classrooms.
- Reply to private messages between parent and teacher within 24 hours
- Reply to pupil messages about learning / tasks etc. within 24 hours.
- If your child’s teacher is absent, the school will endeavour to maintain the daily video calls and ensure work continues to be set.
- A daily (morning and afternoon) register of pupil attendance will be kept. Consistent absenteeism from daily video call sessions, or consistently not submitting completed work should be followed up by the class teacher.
- Online contact with teacher (via Google Classrooms) from 8.45 – 3.30pm.

What do we expect of your child?

- Daily attendance at morning and afternoon video call sessions by logging into Google Classrooms with unique log in.
- Be ‘school ready’ – dress appropriately as if it were a school mufti (no pyjamas please!) and have all exercise books and resources ready for the lesson. Work in an appropriate learning space (not a bedroom) without the distraction of TV or radio noise around.
- Ensure behaviour on the daily video calls is appropriate and their very best. If a pupil’s behaviour continues to be distracting or inappropriate, the teacher will ask them to leave the live video call.
- All pupils should engage in the live video call rather than be distracted or passive.
- Complete the independent work to the very best of their ability.
- Submit the completed work on Google Classrooms at the end of the session – before 2pm daily.
- Use of Google Classrooms is for work related chat only.
- Non-negotiable expectations in presentation will continue as they would in school.
- Keep up with the regular Home Learning activities of learning spellings, tables, daily reading, handwriting and presentation, as well as an enrichment activity.

How can you best support your child?

- Establish a routine and structured ‘school day’ at home – the class teacher will provide a weekly timetable on the class page of the website.
- Provide them with a quiet learning space to complete work, free from distractions. Avoid children working in their bedrooms unsupervised.
- Please ensure your child is online at the required time, and does not keep teacher or classmates waiting. Please contact the teacher via Google Classrooms if your child is too ill to participate in lessons or independent work at home.
- Discuss the expectations of behaviour for all pupils – outlined in the ‘Online Safeguarding and Etiquette’ document. We rely on your active support in managing poor, disruptive behaviour online.
- In order to participate in calls, your child will need to use a computer, or laptop that is enabled with a webcam, microphone and headphones / speakers. iPhones are not suitable. Please let the school know if you do not have access to this equipment, so that alternative arrangements can be made.



ONLINE SAFEGUARDING AND ETIQUETTE FOR LIVE VIDEOS FROM SCHOOL

These guidelines are created to ensure that both staff and students are kept safe communicating online.

FOR STAFF

Only ever use registered school account – not personal ones.	Never engage with a pupil one to one. Work with your class group only.	Staff should arrive before the start time for the morning and afternoon sessions, and be the last to leave. Ensure that you 'End meeting for all'.
Raise any concerns with the school's safeguarding Leads – Mrs. J. Courtney, Mrs. C. Sykes and Miss R. McLoughlin	The live sessions with pupils should always be recorded, so that if an issue were to arise, the video can be reviewed.	Staff should not allow entry to unknown people.
Staff must ensure that the background is appropriate and is not in a bedroom. No family photos should be on show.	Staff should ensure you are wearing something that would be appropriate for a working day.	Keep a daily morning and afternoon attendance register for all pupils. Contact parents of absent pupils via the school to chase up attendance.

FOR PUPILS

Only ever use registered school accounts, not personal ones.	Participate and engage in the daily morning and afternoon	Pupil should work in a suitable learning environment at home. Ensure the background is appropriate and do not work from bedroom. Ensure television or radio is switched off during video calls.
Raise any concerns with the school's safeguarding Leads – Mrs. J. Courtney, Mrs. C. Sykes and Miss R. McLoughlin	Language should be respectful and appropriate – including family members in the background.	Chat responsibly – only type when absolutely necessary so teachers can focus on teaching.
Pupils must be on time to every live video call.	Mute yourself on entry to avoid any background noise.	Ensure you are wearing something that would be appropriate on a mufti day.

ONLINE SAFETY ADVICE FOR PARENTS (SAFEGUARDING ADVICE)

Please see further guidance on the class pages of the school website:

1. 10 Top Tips - Remote Learning for Parents
2. Online Safety Tips for Parents of Pre-School Children 0-5 years
3. Digital Resilience Toolkit Advice for Parents of 6-10-year olds